

COLLECTIVE ACTIVITIES - RISK ASSESSMENT

Department/Area	Reach Coaching staff	Date Assessed	January 2023
Person Conducting Assessment	Daniel Clark-Basten (Atlas)	Date Reviewed	
Managers Name	Dan Palmer	Date Reviewed	
Title of Risk Assessment	Reach Collective Activities	Date Reviewed	
Detail the source of the risk: The background information, description of the Event.	This assessment though not exhaustive is to highlight the potential hazards involved in the activities described and the mitigating steps put in place to minimise risk of personal injury or harm.		

Item	Who is at Risk	Significant Hazards	Initial Risk			Control Measures	Residual Risk		
			L	S	R		L	S	R
Horse riding	Staff & Students	While tacking up & grooming the horse students could sustain a range of Injuries from:	4	4	16	<ul style="list-style-type: none"> ➤ Staff & Students will: ➤ Attend a pre-activity safety briefing. Safety briefing includes behaviour expectations and the need to listen carefully to all instructions. ➤ Attend a safety brief prior to making contact with horses. ➤ Remain aware and vigilant of horse's mood and movements. ➤ wear appropriate clothing and PPE e.g. riding helmet, gloves. ➤ Be supervised at all times by a competent person. ➤ Always remain in designated areas. 	3	4	12
		While riding the horse/pony students could sustain injuries from:							
Manual handling Hay/feed	Staff & Students	<ul style="list-style-type: none"> ➤ Musculoskeletal injuries ➤ Dust inhalation causing irritation ➤ Insect/mite bites ➤ Allergic/skin reaction 	3	3	9	<ul style="list-style-type: none"> ➤ Riding club to supply adequate manual handling equipment (<i>sack trucks, barrows etc</i>). ➤ Staff and students to use all available manual handling equipment. ➤ Students have appropriate manual handling training. ➤ Only trained personnel to operate agricultural equipment. ➤ Staff and students observe personal hygiene requirements. 	2	3	6

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		<ul style="list-style-type: none"> ➤ Knocked over by horse 			12	<ul style="list-style-type: none"> ➤ Stable personnel to monitor horse's behaviour and mood to ensure area is safe for staff and students to work in. ➤ Bedding down and mucking out tasks are only undertaken when stable personnel deem that is safe to do so. ➤ Staff and students wear full required PPE for the task. ➤ Staff and students are supervised at all times. ➤ Trained first aider on site. ➤ Full first aid box available on site. 			
Court sports	Staff & Students	<p>Sports impact injuries such as:</p> <ul style="list-style-type: none"> ➤ Muscle/tendon Sprains & strains ➤ Bruising ➤ Skeletal breaks & fractures ➤ Eye damage <p>Impact injuries from:</p> <ul style="list-style-type: none"> ➤ Collision with players ➤ Hit with shuttlecocks/balls ➤ Fighting 	4	3	12	<ul style="list-style-type: none"> ➤ A safety briefing is delivered to the students including the awareness of each other, other players and spectators, behaviour expectations. ➤ Ensure the court surface is in a suitable condition. ➤ Ensure the court area remains suitably maintained in a clean & dry condition. ➤ Courts should be swept clean of all debris as required. ➤ Restrict fluids around the court area. ➤ A maximum number of students per team on court at any one time. ➤ No drinks allowed in the sports hall ➤ Maintain a clutter free area around courts ➤ Suitable free space is maintained to the rear of courts. ➤ First aid kit available in the sports hall. ➤ Trained first aiders available. ➤ Suitable clothing & footwear should be worn. ➤ Students warm up and stretch before and after the activity. ➤ Horseplay is strictly prohibited. ➤ Monitor behaviour of group and individuals & stop session if becoming too boisterous. ➤ Zero tolerance policy for aggression implemented. ➤ Constant supervision. ➤ Equipment is in good order and checked before using. 	3	3	9
Cricket / Rounders	Students	<p>Sports impact injuries such as:</p> <ul style="list-style-type: none"> ➤ Muscle/tendon Sprains & strains ➤ Bruising ➤ Skeletal breaks & fractures ➤ Eye damage <p>Impact injuries from:</p> <ul style="list-style-type: none"> ➤ Collision with players ➤ Hit with ball ➤ Fighting 	4	3	12	<ul style="list-style-type: none"> ➤ A safety briefing is delivered to the students including the awareness of each other, other players and spectators, behaviour expectations. ➤ Ensure surface to be played on is flat & suitable. ➤ Weather conditions are suitable. ➤ First aider is present with suitable first aid kit. ➤ All equipment is in good condition before using. ➤ Warm up exercises have been completed prior to play. ➤ Behavioural conditions and expectations are explained before play. ➤ Appropriate PPE is worn by Batsmen. ➤ Suitable clothing & footwear should be worn. should be worn. ➤ Umpires or staff to stop play if ground conditions become unplayable or weather conditions become unsuitable. 	2	3	6

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Swimming	Students	<ul style="list-style-type: none"> ➤ Drowning ➤ Excessive water inhalation ➤ Muscular cramp ➤ Lacerations from lifted/damaged tiles ➤ Injuries sustained from slipping poolside/showers ➤ Electric shock from hair dryers ➤ Viral infections such as verruca's 	4	4	16	<p>Pool safety brief given to all including:</p> <ul style="list-style-type: none"> ➤ Behaviour in and around the pool. ➤ Expectations of Reach Students ➤ Rules and procedures for using the facility. ➤ Suitable hazard & Warning signs in place. ➤ Depth markers to indicate where the deep and shallow ends are. ➤ Students are ALWAYS supervised. ➤ Pool only to be used when Lifeguards are present. ➤ Rescue equipment e.g., buoyancy aids are available close to the pool. ➤ First aid kit in close proximity to the pool. ➤ Monitor behaviour of group and individuals. Stop session if becoming boisterous ➤ Session is stopped if students repeatedly break rules. ➤ Swimming pool to ensure all equipment is in good condition. ➤ Students & staff use the facility at their own risk. 	3	4	12
Third party Adventure activities	Students	<p>Injuries sustained from falling from height such as:</p> <ul style="list-style-type: none"> ➤ Head injuries ➤ Lacerations ➤ Skeletal breaks & fractures ➤ Muscular injuries ➤ Damage to equipment ➤ Damage to personal belongings 	4	3	12	<ul style="list-style-type: none"> ➤ Reach staff will ensure all providers have the required standards and insurances in place prior to deploying on outings. ➤ The activity centre will ensure all medical provisions are in place. ➤ Only skilled and qualified staff will undertake the leadership of any activity. 	2	3	6

Number from Risk Assessment	Transfer Key Actions Required for Risks	Who is responsible?	Target date/ By When?	Progress	Completed Date

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Risk Assessment Summary Index								
LIKELIHOOD (L) =	ALMOST CERTAIN	5	SEVERITY (S) =	SEVERE	5	=	DEGREE OF RISK (DR) (Likelihood x Severity)	RESIDUAL RISK RATING (The level of Risk after control measures have been introduced)
	PROBABLE	4		MAJOR	4			1 - 8 = LOW RISK
	POSSIBLE	3		SERIOUS	3			9 - 15 = MEDIUM RISK
	IMPROBABLE	2		MODERATE	2			16 - 25 = HIGH RISK
	REMOTE	1		MINOR	1			16 - 25 = HIGH RISK