



## Health & Safety Charter

### Fire Safety Charter

Fire risk assessments for all Reach sites (reviewed annually)

Fire evacuation plans and assembly points clearly displayed on all sites

Audible call point fire alarm for each site

Commercial fire extinguishers for all sites / blanket in each kitchen (maintained)

Emergency lighting on all sites

Fire Warden training for all sites

Basic fire safety training for all staff

Maintain strong records of checks / drills / concerns

All staff to carry mobile fire extinguishers in all cars

Critical incident procedure for significant incidents

What3Words location clear for fire service

Each site to hold emergency grab bag

Maintain open culture to discuss, support and report



## Health & Safety Charter

### First Aid Charter

All staff hold valid first aid training

Clear first aid posters on all sites

First aid policy in place

Each Reach site to house first aid box

All Cars to hold travel first aid boxes

Maintain strong records of checks

Accident / incident forms to be completed for all accidents and checks / reviewed by Director

Termly review of accidents to monitor patterns / concerns

Log of RIDDOR reporting / annual review of log

What3Words location clear for ambulance

Defibrillator locations clearly stated near to sites

Critical incident procedure for significant incidents

Maintain open culture to discuss / support and report



## Health & Safety Charter

### Health and Safety Charter

Commissioned Health & Safety Partner (ATLAS Safety Management)

Designated Health & Safety Lead (Director)

Director Health & Safety trained (As lead)

Health & Safety Policy (reviewed annually)

HSE Health & Safety poster to be displayed

Clear health & safety monitoring logs / reviews

Regular reviews of health and safety with leadership team

Full risk assessment file available for viewing

Full policy file available for viewing

Individual student risk assessments (where required)

Live health & safety support / guidance by duty desk

Offsite risk assessments

Full team annual health & safety training

Separate car safety charter



## Health & Safety Charter

### Car Safety / Driving Charter

Driving & travel policy & risk assessments

All staff to complete initial driver assessment

Independent car check on all cars

All staff issued with car safety equipment

Daily car checks with weekly logging by all staff transporting young people

Random driver drugs and alcohol testing

Random walk around car checks by Director

Annual review of driver license / MOT / Insurance / Tax

All cars tracked by mobile Life360 app / monitored by duty desk Director &

Fleet cars holding emergency response grab bags



## Health & Safety Charter

### Food Hygiene Charter

All sites to be inspected by Environmental Health team (all scored 4 or 5)

All staff to hold level 2 food hygiene

Daily opening / cleaning checks / logs on all sites

Logs of cooked food temperatures

Delivery temperatures

Monthly calibration checks of food probes

Modelling of good practice from staff to students